

Keynote (Association / Corporate Meeting)

- 60-90 Minutes Keynote – Lunch or dinner – S\$2,000

Half-day (3-Hour) Conference / Staff Seminar (including Q&A) per seminar

- Up to 15 Participants = \$3,000 / Program (as low as S\$ 200 / participant)
- 15 - 100 Participants = S\$ 5,000 / Program (as low as S\$ 50 / participant)
- 100 - 500 Participants = S\$ 10,000 / Program (as low as S\$ 20 / participant)
- 500 - 1000 Participants = S\$ 15,000 / Program (as low as S\$ 15 / participant)

The speaking fee includes:

- Keynote/Presentation by Michael or Karen Gosling.
- Speech preparation and Question & Answer session.
- Master copy of handout materials. It is the responsibility of organisers to make and distribute copies of the handouts to participants.
- Travel time to and from the speaking venue.

Payment terms – Goslings International Speaking Fee is payable:

1. 50% non-refundable deposit payable on signing this Agreement.
2. Balance is due at least 30 Days prior to programme.

Expenses

The client Company shall upon the production of receipts or other evidence of payment reimburse the Provider, Goslings International Pte Ltd, the reasonable and necessary local expenses, including photocopying, transport, and storage charges, properly and wholly incurred by the Provider in the provision of the services, provided that all such expenses shall have received the prior written approval of the client before being incurred by the Provider.

Expenses are payable – Net 15 EOM to Goslings International Pte Ltd in Singapore dollars mailed to the registered address of the company on the fifteenth day of the month following the month in which the expenses are incurred and submitted to the Company for payment.

Agreement

To accept this Goslings International Seminars proposal, please complete and sign page 2 of this proposal, nominating your method of payment, and fax it to (65) 6255-0497. Please call Michael Gosling at +65 6256 7710 for further information.

Corporate Agreement and Payment

Seminar :			
Date:			
Organisation			
Authorised Officer (Dr/Mr/Mrs/Ms/Mdm)		Phone	
		Fax	
Designation		Email	
Address			
		Postcode:	
We agree to conduct the above seminar and authorise payment of Goslings International Seminar Fee:		Amount SGD\$	
Signature		Company Stamp	Date

METHOD OF PAYMENT (Tick one box) in SGD\$

- CHEQUE / DRAFT** : Bank: Cheque No.
Please make cheque payable in SGD\$ to: **Goslings International Pte Ltd.**
Mail to: 199A Thomson Rd, Goldhill Centre, Singapore 307636
- BANK-IN / TELEGRAPHIC TRANSFER** : Account Name: Goslings International Pte Ltd. Account No. 065-900113-0. DBS Bank, 541 Orchard Road #02-01 Liat Towers, Singapore 238881. SWIFT Dest: DBSSGSG.
- ONLINE** : Go to <http://www.goslingsonline.com> and pay by Goslings International's ecommerce provider, WorldPay.
- ONLINE WORLD ACCESS (via WorldPay)** : Please email worldaccess@goslings.net for **User Name** and **Password**. On receipt of User name and Password go to <https://worldaccess.worldpay.com/wa/wa>. Alternatively, complete your credit card details below, print this form and fax it to +65 6255-0497.

Please note: **ALL FIELDS** must be completed as required by credit card providers.

Name On Card	Card Number
Address (For credit card)	Description
	Your Reference [Office Use]
	Currency
Post/Zipcode	Amount
Country	Security Code
Telephone	Valid from ____ / ____
Email	Expiry date ____ / ____
Credit Card (Tick <input checked="" type="checkbox"/> Box): <input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express	
Signature	Date